

Rathlee National School, Rathlee, Easkey, Co. Sligo

Website: rathleens.ie

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Moladh luath agus cáineadh mall

Enrolment Form

1. Name of Child: _____

2. Date of Birth: _____ PPSN: _____

3. Home Address: _____ Eircode: _____

4 Telephone No. _____ E-Mail: _____

5. Religion: Please see page 3. Nationality: _____

6. Irish Version of Child's name: _____
(Otherwise school will translate)

7. Mother's Name: _____ Occupation: _____

Work Telephone No: _____ Mobile No: _____

8. Father's Name: _____ Occupation: _____

Work Telephone No: _____ Mobile No: _____

9. Are there any legal/family situations that the Principal should be aware of?
If so, please outline _____

10 Number of children in the family: Boys: _____ Girls: _____

11 Playschool attended (if any) _____

12 Previous school/class completed _____
(if transferring from one school to another)

13. Give details of any health conditions (e.g. asthma, epilepsy, eyesight, hearing, speech, allergies etc.) or emotional problems, which may affect your child at school.

14. Any specific needs or educational needs your child may require.

15. Name of persons who have permission to collect your child/children at school (Please contact the school should someone other than the designated persons be collecting your child/children)

Emergency Closures

In the event of an emergency occurring which makes it necessary to close the school:

I agree that my child should return home independently YES/NO
(Please ring Yes or No) If NO please fill out the following details.

I request the school to contact: _____

Address: _____

Phone: _____

Pupil's Name: _____

Date: _____

School Accident

In the event of a serious accident occurring during school hours it is School Policy to bring the child directly to the local doctor and to contact the parents immediately.

Sickness

Should your child become ill and there is no one at home, please give the name/telephone no. and address of two neighbours or members of your family we could contact:

Name: _____ Telephone: _____
Address: _____

Name: _____ Telephone: _____
Address: _____

Primary Online Database

The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Both religion and ethnic and cultural background are considered sensitive personal data categories under Data Protection Legislation. Therefore it is necessary for each pupil's parent/guardian to identify their child's religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills.

What is your child's religion?

Roman Catholic

Church of Ireland (incl. Protestant)

Other religion

No Religion

No Consent

To which ethnic or cultural background group does your child belong (please tick one)?

White Irish

Other (incl. mixed background)

Irish Traveller

Black African

Any other Black Background

No consent

I consent for this information to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.

Signed: _____
Parent/Guardian

Date: _____

Appendix 1

Data Protection Statement for inclusion on relevant forms when personal information is being requested

The information collected on this form will be held by Rathlee National School in manual and in electronic format. The information will be processed in accordance with the Data Protection Act, 1988 and the Data Protection (Amendment) Act. 2003.

The purpose of holding this information is for administration needs and to facilitate the school in meeting the student's educational needs and legal commitments etc.

Disclosure of any of this information to statutory bodies such as the Department of Education and Skills or its agencies will take place only in accordance with legislation or regulatory requirements. Explicit consent will be sought from Parents/Guardians or students aged 18 or over if the school wishes to disclose this information to a third party for any other reason.

Parents/Guardians of students and students aged 18 or over have a right to access the personal data held on them by the school and to correct it, if necessary.

I consent to the use of the information supplied as described.

Signed Parent/Guardian: _____

Rathlee National School

Photo/Image Consent Form

Please tick one of the following boxes:

I/We GRANT permission for a photo/image that includes this pupil **in a group setting**
without his / her name attached to be published on our school blog, school Facebook
page and school X account.

I/We DO NOT GRANT permission for a photo/image that includes this pupil **in a group setting**
without his / her name attached to be published on our school blog, school Facebook
page and school X account.

Pupil's Name: (Please Print)

Pupil's Class:

Signature of Parent/Guardian: (Sign)
